

STAFF REPORT

April 17, 2002 (meeting date)

TO: LAFCO Commissioners

FROM: Everett Millais, Executive Officer

SUBJECT: Re-adoption of Sphere of Influence Boundaries and Certification of Geographic Information System Data as Official Records.

RECOMMENDATION:

Re-adopt the sphere of influence boundary and certify the Ventura County Public Works Agency's geographic information system data and maps as the official sphere of influence record for each of the following cities and special districts:

City of Camarillo, City of Fillmore, City of Moorpark, City of Ojai, City of Oxnard, City of Port Hueneme, City of San Buenaventura, City of Santa Paula, City of Simi Valley, City of Thousand Oaks, Ahmanson Ranch Community Services District, Bardsdale Cemetery District, Bell Canyon Community Services District, Calleguas Municipal Water District, Camarillo Health Care District, Camarillo Sanitary District, Camrosa Water District, Casitas Municipal Water District, Channel Islands Beach Community Services District, Conejo Recreation and Park District, El Rancho Simi Cemetery District, Fillmore-Piru Memorial District, Fox Canyon Groundwater Management Agency, Hidden Valley Municipal Water District, Lake Sherwood Community Services District, Meiners Oaks County Water District, Montalvo Municipal Improvement District, Ocean View Municipal Water District, Ojai Basin Groundwater Management Agency, Ojai Valley Sanitary District, Ojai Water Conservation District, Oxnard Drainage District # 1, Oxnard Drainage District # 2, Oxnard Harbor District, Piru Public Cemetery District, Pleasant Valley County Water District, Pleasant Valley Recreation and Park District, Rancho Simi Recreation and Park District, Russell Valley Municipal Water District, Saticoy Sanitary District, Triunfo Sanitation District, United Water Conservation District, Ventura County Fire Protection District, Ventura County Flood Control District, Ventura County Resource Conservation District, Ventura County Service Area No. 3, Ventura County Service Area No. 4, Ventura County Service Area, No. 14, Ventura County Service Area No. 29, Ventura County Service Area No. 30, Ventura County Service Area No. 32, Ventura County Service Area No. 33, Ventura County Waterworks District No. 1,

COMMISSIONERS AND STAFF:

COUNTY: Steve Bennett, Chair Kathy Long Judy Mikels, Alternate	CITY: Linda Parks John Zaragoza Evaristo Barajas, Alternate	PUBLIC: Louis Cunningham, Vice Chair Kenneth M. Hess, Alternate	SPECIAL DISTRICT: Jack Curtis John Rush Dick Richardson, Alternate
EXECUTIVE OFFICER: Everett Millais	PLANNER III: Hollie Brunsky	CLERK: Debbie Schubert	LEGAL COUNSEL: Noel Klebaum

Ventura County Waterworks District No. 8, Ventura County Waterworks District No. 16, Ventura County Waterworks District No. 17, Ventura County Waterworks District No. 19, Ventura Port District, Ventura Regional Sanitation District, and Ventura River County Water District.

DISCUSSION:

Establishing sphere of influence boundaries for all cities and most special districts is one of the responsibilities of LAFCO. In the past, the Ventura County Resource Management Agency maintained “hard copy” sphere of influence maps for the cities and the Ventura County Public Works Agency, Engineering Services Division, maintained both “hard copy” and computer aided design (CAD) sphere of influence maps for special districts. The format and scale of these maps varied.

During the past year, map information for all city and special district spheres of influence have been converted to geographic information system (GIS) file formats. The County Public Works Agency is maintaining these GIS files for LAFCO. This conversion to GIS will provide LAFCO, the cities and districts, and the public with more accurate information and greater information access and retrieval flexibility in the future. Also, having sphere of influence boundary information in GIS format will be an important part of the baseline information for the mandated service review and sphere of influence update process.

Sphere of influence boundaries were not originally established by metes and bounds descriptions and frequently did not correspond with parcel or property boundary lines. As a part of the conversion to GIS file formats attempts were made to depict sphere of influence lines as accurately as possible, however, in converting from sometimes indefinite lines on hard copy maps to a definitive geographic referenced file system for GIS some interpretative judgments were made. While none of these changes are considered as substantive, sphere of influence lines were adjusted in some locations to better align with property boundaries and street rights-of-way.

As part of the conversion process to GIS file formats, most jurisdictions were sent a review draft map to check. No changes resulted from this checking process for most jurisdictions, but several jurisdictions did respond with changes. LAFCO and County Public Works staff thoroughly reviewed each of these possible changes. Whenever changes could be verified based on historical record research, the draft information was corrected.

Adoption of spheres of influence boundaries, including amendments and re-adoption of boundaries, must be done at a public hearing. This re-adoption process has been properly noticed as a public hearing for each of the 60 jurisdictions involved. The attached resolution is recommended to be adopted for each of the affected jurisdictions,

with the respective jurisdictions' name being inserted in the resolution where indicated. If there is any concern about the re-adoption of the sphere of influence boundary for any jurisdiction, it is recommended that action for that jurisdiction be continued to provide for follow-up research, but that the appropriate resolution be adopted for the remaining jurisdictions.

Hard copy maps for each of the 60 jurisdictions will be available at the April 17, 2002 meeting. Also, reduced copies of each of the maps will be available for display at the meeting via PowerPoint. It is important to emphasize that the re-adoption hearings apply only to sphere of influence boundaries. No jurisdictional boundary changes (e.g. city limits, special district boundaries) are part of this action.

LAFCO «File_Number»

**RESOLUTION OF THE VENTURA LOCAL AGENCY
FORMATION COMMISSION RE-ADOPTING THE SPHERE
OF INFLUENCE BOUNDARY AND CERTIFYING THE
VENTURA COUNTY PUBLIC WORKS AGENCY'S
GEOGRAPHIC INFORMATION SYSTEM DATA AS THE
OFFICIAL SPHERE OF INFLUENCE RECORD FOR THE
«ORGANIZATION»**

WHEREAS, Government Code Section 56425 et seq. requires the Local Agency Formation Commission (LAFCO) to develop and determine the sphere of influence of each local governmental agency within the County; and

WHEREAS, Government Code Section 56425(f) requires that LAFCO review and update the adopted sphere of influence boundaries, as necessary, not less than once every five years; and

WHEREAS, the Ventura LAFCO plans to review and update, as necessary, the sphere of influence boundaries for all cities and most special districts in Ventura County by January 1; 2006, and

WHEREAS, in order to update the sphere of influence boundaries LAFCO must start with baseline data and maps; and

WHEREAS, over time, sphere of influence information and maps have been created and maintained in different formats in different locations, and

WHEREAS, it is desirable to maintain sphere of influence boundary information and maps in a single format at a single location; and

WHEREAS, geographic information system (GIS) software enables the flexible storage and retrieval of data necessary to produce accurate maps; and

WHEREAS, Ventura LAFCO's prior sphere of influence boundary information and maps have been converted to GIS data and file formats by the Ventura County Public Works Agency; and

WHEREAS, the GIS data and maps have been checked for accuracy, with only non-substantive changes being made in the data and file conversion process; and

WHEREAS, the County of Ventura Public Works Agency is prepared to maintain and update, as requested, GIS data and maps for sphere of influence boundaries for the Ventura LAFCO;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that
the Ventura Local Agency Formation Commission:

- (1) Hereby re-adopts the sphere of influence boundary for the
«Organization», as generally depicted on Exhibit A attached hereto.
- (2) Hereby certifies the sphere of influence geographic information system
data maintained for the Ventura LAFCO by the Ventura County Public
Works Agency as the official sphere of influence record for the
«Organization».

This resolution was adopted on April 17, 2002.

AYES:

NOES:

ABSTAINS:

Dated: _____
Chair, Ventura Local Agency Formation Commission

Copies: County Clerk
County Assessor
County Auditor
County Surveyor